

The Volunteer Management Practicum

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Office hours: Any time you want them.

Provides students the opportunity to gain experience with the consulting process, while participating in service to the local and national community. Specifically, students will: 1.) participate in consulting skill-building workshops/sessions; 2.) work directly with external clients to assess the health of the client's volunteer program; and 3.) support the continuation of VPA through new consultant training. All students enrolled in this course will attend all sessions/workshops and complete at least one independent client engagement.

1/26/15 Colvard 4014 12:30pm – 2:00pm

Volunteer manager panel. Covering role, opportunities, and challenges.

1. Ann T. Parker, Volunteer Experience Manager, Carolina Raptor Center
2. Dawn Gearhart, Charlotte Humane Society
3. Lani Lawrence, Friendship Trays

2/16/15 Colvard 4014 12:30pm – 2:00pm

VPA Skill building. Best practices for consultants from start to finish of an assessment - something we could discuss and then share with affiliates. This includes how people come up with the data story.

3/9/15 Colvard 4014 12:30pm – 2:00pm

[Dr. Joanne Carman](#), guest speaker. Nonprofit Organizations, an introduction. Primer covering structural, legal, and financial issues.

3/23/15 Colvard 3131 12:30pm – 2:00pm

Consulting skills session. Bring in Angel Nix. Take common project types in Org Science. Present as case studies to students and have them estimate costs. Angel provides guidance to us on billing and rates. What I sent her:

- You say a bit in general about how to figure out what to charge for a consulting project.
- Then, give a typical thing we do (e.g., engagement surveys). Lay out a very brief case situation. Students estimate in groups what they would

- bill. You give feedback.
- Then, give another typical thing we do (e.g., coaching). Lay out a very brief case situation. Students estimate in groups what they would bill. You give feedback.
 - Repeat

4/13/15 Colvard 4014 12:30pm – 2:00pm

VPA Skill building. Identify some key problems that VM programs have and workshop them as a group. Document all so we can list on the website. How improve recruitment, how improve selection, how improve training, how improve communication, etc. New VPA candidates visit.

In addition to these times, we will meet and discuss client issues, as needed, through out your client engagement. You also will be engaging in substantive supervised client work.

Additional Information

1. Arrive to class on time and prepared.
2. If you are having any problems at all, PLEASE let me know.
3. You are bound by the Code of Student Academic Integrity. The following information from the current UNC Charlotte catalog is provided for your information. You are advised to consult the full explanation of these policies in the UNC Charlotte Code of Student Academic Integrity. The following conduct is prohibited.

A. Cheating. Intentionally using or attempting to use unauthorized material, information, notes, study aids, or other devices in any academic exercise. This definition includes unauthorized communication of information during an academic exercise.

B. Fabrication and Falsification. Intentional and unauthorized alteration or invention of any information or citation in an academic exercise. Falsification is a matter of altering information while fabrication is a matter of inventing or counterfeiting information for use in any academic exercise.

C. Multiple Submission. The submission of substantial portions of the same academic work (including oral reports) for credit more than once without authorization.

D. Plagiarism. Intentionally or knowingly presenting the work of another as ones own (i.e. without proper acknowledgment of the source). The sole exception to the requirement of acknowledging sources is when the ideas, information, etc. are common knowledge.

- E. Abuse of Academic Materials. Intentionally or knowingly destroying, stealing, or making inaccessible library or other academic resource materials.
- F. Complicity in Academic Dishonesty. Intentionally or knowingly helping or attempting to help another commit an act of academic dishonesty.